



**UNIVERSITY OF ENGINEERING AND TECHNOLOGY,
MARDAN**

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Office of the Registrar

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NOTIFICATION

On the recommendations of the 20th meeting of the Academic Council held on 15.11.2025, the Syndicate, University of Engineering & Technology, Mardan, in its 22nd meeting held on 22.11.2025, approved UET Mardan Policy for Intellectual Property Rights (Annexed).

Registrar

Copy to:

1. Dean, Faculty of Engineering & Computing, UET Mardan.
2. All Heads of the Departments, UET Mardan.
3. Director Academics, UET Mardan.
4. Director QEC, UET Mardan.
5. Deputy Registrar Academics, UET Mardan.
6. P.S to Vice-Chancellor, UET Mardan.
7. Master File.


Registrar
University of Engineering &
Technology, Mardan

Item No. 12-03 (vii) of the Minutes of 22nd Meeting of the Syndicate

Intellectual Property Rights (IPR) Policy

1. Introduction

The University of Engineering and Technology (UET), Mardan recognizes that the creation and protection of Intellectual Property (IP) are vital to fostering innovation, creativity, and research excellence. This Intellectual Property Rights (IPR) Policy has been developed in accordance with the guidelines of the Higher Education Commission (HEC) of Pakistan, HEC ORIC Policy 2021, and national IP laws, including the Patents Ordinance (2000), Copyright Ordinance (1962), Trademarks Ordinance (2001), and related international agreements such as WTO-TRIPS and WIPO conventions to which Pakistan is a signatory.

2. Purpose and Objectives

The primary purpose of this policy is to provide a comprehensive framework for the ownership, protection, management, and commercialization of intellectual property created at UET Mardan.

The key objectives are to:

- Encourage faculty, researchers, and students to innovate and engage in research of commercial and societal value.
- Ensure equitable recognition and benefit-sharing among inventors, the University, and collaborators.
- Define clear procedures for disclosure, evaluation, protection, and commercialization of IP.
- Strengthen UET Mardan's role in contributing to the national innovation ecosystem and knowledge economy.
- Ensure that IP management at UET Mardan aligns with HEC and international best practices.

3. Scope and Applicability

This policy applies to all faculty, staff, students, visiting researchers, and collaborators who create IP while using the resources, facilities, or funding of UET Mardan.

It covers all forms of intellectual property, including but not limited to: patents, copyrights, trademarks, industrial designs, trade secrets, software, databases, creative works, and other intangible results of intellectual effort.

4. Definitions

- **Intellectual Property (IP):** Any product of intellectual or creative activity that can be legally protected under national or international IP law.
- **Inventor / Author:** Any individual or group who contributes significantly to the conception or creation of an IP.

- **University Resources:** Includes facilities, funds, equipment, laboratories, technical support, or official time within employment or study at UET Mardan.
- **Commercialization:** Any activity involving assignment, licensing, or sale of IP rights for financial or strategic benefit.
- **ORIC:** Office of Research, Innovation and Commercialization – the designated authority at UET Mardan responsible for IP management, registration, and commercialization.

5. Ownership of Intellectual Property

1. Intellectual Property developed using University resources, funding, or within the scope of employment shall belong to UET Mardan.
2. IP developed entirely on personal time without using University resources shall belong to the inventor(s).
3. For joint projects funded by external sponsors, ownership shall be governed by the terms of the funding agreement.
4. Student-generated IP shall belong to the student(s), unless created under sponsored projects or with substantial University resources, in which case joint ownership shall apply.
5. Visiting researchers or collaborators must sign an IP Agreement with UET Mardan before commencing work to define ownership and rights.

6. Disclosure of Intellectual Property

All faculty, researchers, and students who develop potentially patentable or commercially valuable IP must disclose it to ORIC through an Invention Disclosure Form (IDF) before public dissemination. ORIC shall maintain confidentiality during evaluation and will determine, together with the inventor(s), the best mode of protection (patent, copyright, or confidentiality).

7. Evaluation and Protection of IP

- The ORIC shall evaluate disclosed inventions for novelty, commercial potential, and alignment with University priorities.
- If ORIC recommends protection, UET Mardan shall bear the initial cost of registration (patent, copyright, trademark, or other IP protection).
- Inventors shall cooperate with ORIC in filing and documentation as required by IPO Pakistan and WIPO procedures.

8. Commercialization and Licensing

- ORIC shall be responsible for identifying potential licensees, negotiating agreements, and facilitating commercialization in consultation with inventors.
- All commercialization agreements – licensing, assignment, or joint ventures – shall be approved by the Vice Chancellor upon ORIC's recommendation.

- Inventors shall be kept informed and involved in negotiations to ensure transparency and fair value realization.

9. Revenue Sharing

Revenues received from commercialization of IP shall be distributed equitably among the inventors, the University, and the relevant department after deduction of all direct expenses incurred in protection and marketing.

Standard Revenue-Sharing Formula

Recipient	Share (%)	Remarks
Inventor(s)	60 %	Shared equally among all inventors
University (UET Mardan)	25 %	For institutional development and IP management
Department / Centre	15 %	For research promotion within the originating unit

The above formula may be modified with mutual consent for specific projects or funding agreements.

10. Roles and Responsibilities of ORIC

The Office of Research, Innovation and Commercialization (ORIC) shall:

- Maintain a repository of all IP disclosures and commercialization records.
- Assist inventors in IP registration and liaise with the Intellectual Property Organization (IPO) Pakistan.
- Manage all licensing, assignment, and commercialization contracts.
- Conduct training, awareness, and capacity-building sessions on IP protection and ethics.
- Ensure compliance with HEC ORIC Policy 2021 and submit an annual IP and commercialization report to HEC's Research and Innovation Division.

11. Dispute Resolution

- Any dispute concerning ownership, inventorship, or revenue distribution shall first be addressed by ORIC.
- If unresolved, the case shall be referred to a University IP Committee, chaired by the Dean (Faculty of Engineering and Computing) with representatives from ORIC, Legal Cell, and the concerned department.
- The Vice Chancellor's decision shall be final within the University. External disputes shall follow applicable Pakistani laws and HEC directives.

12. Policy Review and Enforcement

This policy shall be reviewed every three (3) years by ORIC in consultation with the Academic Council and updated to reflect any changes in HEC regulations and national IP laws.

Any breach of this policy shall be dealt with under the relevant disciplinary procedures of UET Mardan.

Invention Disclosure Form (IDF)

1. Inventor Information

Name	Designation	Department	Email	Phone

2. Title of the Invention

3. Summary of the Invention

4. Detailed Description

- Problem addressed
- Key features or functions
- Novel aspects
- Possible commercial or industrial uses

5. Development Status

Concept only
 Prototype developed
 Tested in lab

- Ready for field testing
- Commercially viable

6. Funding Source

- University-funded
- Externally sponsored (name of funding agency: _____)
- Self-funded

7. Resources Used

Specify University resources used (laboratories, equipment, staff assistance, computing facilities, etc.):

8. Collaborations

List any external collaborators, research partners, or organizations involved.

9. Public Disclosure

Has the invention been published or presented publicly?

- Yes
- No

If yes, provide details (conference, date, publication, etc.):

10. Inventor's Declaration

I/We hereby declare that the information provided in this form is accurate and complete to the best of my/our knowledge, and that this invention was created using the resources of UET Mardan (where applicable).

Signature(s): _____ Date: _____

11. ORIC Use Only

Evaluation Criteria	Remarks
Novelty Assessment	
Commercial Potential	
Ownership Decision	

Recommended Protection (Patent/Copyright/Trademark)	
ORIC Representative Signature	